

BRIGHTON COLLEGE

School Bus Service

2019-2020



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Who is Eligible?

Brighton College offer a comprehensive Home to School bus service for **pupils in the Prep School and Senior School aged eight upwards**, providing services that operate to and from school Monday to Friday and comprise of eighteen routes.

- Pupils in Years 4 and 5 in the Prep School must be accompanied by our Bus Monitors for the short walk from the College to and from the Prep School.
- Prep Pupils in years 6, 7 and 8 have the option to be accompanied by the Bus Monitors in the mornings and evenings for the short walk to and from the Prep School - *parents will have an opportunity to opt in for this when completing the application form online.*

Bus Operators

Brighton College Minibuses

Nine of our 18 routes are run by our Transport Department who operate a fleet of 16-seater minibuses. These consist of seven daily routes for Day Pupils and two express routes (Chichester & Tunbridge Wells) that run Monday mornings and Friday evenings for Weekly Boarders.

Coaches

In addition to these routes our partners, Brighton & Hove Buses, Mercury Travel and RDH Coaches manage nine routes including an **Express Clapham service and a new Surrey service that operate Monday mornings only for weekly boarders coming back to school after the weekend.**

Compliance

- All our buses have excellent maintenance records and vehicle breakdowns are very rare.
- All our external operators tailor their service to meet the needs of the College and parents; using vehicles operated and maintained under current legislation.
- All drivers carry mobile phones (though for safety they cannot answer these while driving) and regular drivers are used to ensure continuity; all qualified and DBS cleared.

So that drivers know which stop to collect pupils from, the names of the relevant pupils are given to College drivers and our partnering bus companies. For information about how the College uses your and your child's information, please see our privacy notices on the College's website.

Map and Timetable

The current routes are set out on the following pages. Each route lists the location and stops available, with scheduled pick up and drop off times. We endeavour to adhere as closely as possible to this timetable; however, these times may vary from time to time if unforeseen circumstances occur such as large volumes of traffic or roadworks.*

Pupils are required to be at their bus stop at least five minutes before the published pick-up time in the mornings to ensure the bus arrives at College in time for registration. Buses will only wait until the time of departure for pupils to arrive.

**We reserve the right to change the routes after publication, once seats are allocated, to reflect a more efficient service.*

2019-20 Route Map



2019-20 Route Timetable

Route A Loxwood (BC Minibus)			
Route	Stop	AM times	PM times
Loxwood Road, B2133	Sir Roger Tichborne Pub	6.50	18.25
Loxwood	Loxwood Pond	7.00	18.15
Wisborough Green	The Cricketers Pub – Durbans Road	7.05	18.10
Broadford Bridge	Bus Stop on B2133	7.08	18.07
West Chiltington	The Queens Head Pub	7.20	17.52
Brighton	Brighton College (College Campus)	8.15	17.00

Route B Billingshurst (B&H Coaches)			
Route	Stop	AM times	PM times
Billingshurst	Weald School	6.50	18.15
Pulborough	White Horse Hotel, A283	7.03	18.00
Storrington	Old Mill Drive	7.13	17.55
Washington	A283 (The Pike)	7.23	17.50
Steyning	Steyning High Street – opp Springfield Hotel	7.33	17.40
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route C Heathfield (Mercury Minibuses)			
Route	Stop	AM times	PM times
Heathfield	Heathfield Fire Station	7.00	18.00
Blackboys	Blackboys Pub Car Park, by triangle	7.07	17.52
Halland	The Blacksmiths Arms	7.12	17.45
Laughton	Roebuck Pub Bus Stop	7.20	17.36
Ringmer	Ham Lane Junction/Lewes Road	7.25	17.34
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route D Angmering (B&H Coaches)			
Route	Stop	AM times	PM times
Angmering	Angmering Roundabout (A259), bus stop by footbridge	6.55	18.15
Worthing	Northbrook College, Littlehampton Rd	7.00	18.05
Worthing	The Boulevard (bus stop northside of roundabout)	7.05	18.00
Worthing	Broadwater, Cricketers Parade	7.10	17.55
Worthing	Steyne Gardens (bus stop outside Bowls Centre)	7.15	17.45
Shoreham	Longshore Pub Bus Stop	7.30	17.35
Shoreham	Shoreham High Street, by the footbridge	7.35	17.30
Hove	Wish Road Bus Stop (A259)	7.45	17.20
Hove	King Alfred Leisure Centre Bus Stop (A259)	7.50	17.15
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route E Danehill (RDH Coaches)			
Route	Stop	AM times	PM times
Danehill	Triangle Horsted Lane	7.00	18.20
Lindfield	Stone Cross Lane	7.08	18.12
Lindfield	High Street (opposite Denman's Lane)	7.13	18.04
Lindfield	Lindfield Common bus stop	7.14	18.02
Lindfield	Sunte Avenue, The Witch bus stop	7.15	18.00
Lindfield	Sunte Avenue – bus stop near roundabout	7.16	17.59
Haywards Heath	Queens Road	7.20	17.54
Haywards Heath	The Harvester Pub	7.25	17.46
Hickstead	Hickstead Services	7.33	17.30
Sayers Common	LVS College	7.36	17.26
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route F Scaynes Hill (BC Minibus)			
Route	Stop	AM times	PM times
Scaynes Hill	Ham Lane Bus Stop (A272)	7.07	18.00
Haywards Heath	Princess Royal Hospital Bus Stop	7.10	17.52
Haywards Heath	Fox and Hounds Public House	7.14	17.48
Burgess Hill	Burgess Hill School for Girls	7.25	17.40
Hassocks	Station Approach	7.35	17.35
Brighton	Brighton College (College Campus)	8.15	17.00

Route G Crowborough (B&H Coaches)			
Route	Stop	AM times	PM times
Crowborough	Crow and Gate Pub – Bus Stop	7.10	18.11
Maresfield	Bus Stop adj Church, Batts Road	7.20	18.02
Piltdown	Bus Stop adj Garage, Goldridge Road	7.24	17.55
Newick	Bus Stop adj The Bull Inn	7.27	17.50
North Chailey	Kings Head	7.30	17.47
South Chailey	Mill Lane	7.35	17.40
Cooksbridge	Bus Stop adj Railway Station	7.40	17.33
Lewes	Bus Stop adj Neville Green	7.45	17.28
Lewes	Bus Stop adj Lewes Prison	7.48	17.25
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route H Eastbourne (BC Minibus)			
Route	Stop	AM times	PM times
Eastbourne	Sovereign Centre	PM ONLY	18.05
Eastbourne	Grand Hotel/Compton Street	7.07	AM ONLY
Eastbourne	Upperton Road/Arundel Road	7.12	17.55
Eastbourne	Old Town A259/Summertown Road	7.15	17.51
Friston	Friston Pond, A259	7.21	17.46
Cuckmere	Exceat Cuckmere Country Park	7.26	17.42
Seaford	Sutton Corner, A259	7.33	17.38
Seaford	Bishopstone, Hill Rise	7.38	17.32
Rottingdean	White Horse Hotel, A259	7.55	17.10
Brighton	Brighton College (College Campus)	8.15	17.00

Route I Southease (BC Minibus)			
Route	Stop	AM times	PM times
Southease	Gorhams/Ashcombe Lane	7.20	18.00
Kingston	The Avenue	7.30	17.30
Kingston	Wellgreen Lane	7.40	17.35
Lewes	Iford	PM ONLY	17.50
Lewes	Railway Station	7.40	17.45
Lewes (AM only)	High Street/Old Post Office	7.45	AM ONLY
Brighton	Brighton College (College Campus)	8.15	17.00

Route J Horsham (RDH Coaches)			
Route	Stop	AM times	PM times
Horsham	Park Surgery (adjacent layby on Albion Way)	7.00	18.05
Horsham	Horsham Station	7.02	18.00
Horsham	Worthing Road	7.05	17.57
West Grinstead	Orchard Restaurant	7.12	17.52
Cowfold	Bus stop by The Hair Studio, Henfield Rd	7.22	17.42
Shermanbury	Bus stop by Morley Cottages on A281	7.25	17.39
Henfield	High Street opposite Truffles	7.30	17.35
Hassocks	The Ginger Fox bus stop, A281	7.35	17.30
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route K Balcombe (RDH Coaches)			
Route	Stop	AM times	PM times
Balcombe	Parish Social Club	7.07	18.00
Cuckfield	Broad Street (Hatchlands Bus Stop)	7.16	17.49
Ansty	Shell Garage	7.22	17.45
Burgess Hill	Wisden Avenue	7.28	17.42
Burgess Hill	Sussex Way	7.31	17.39
Hurstpierpoint	Fairfield Cres. BusStop(Cuckfield Rd)	7.35	17.29
Hurstpierpoint	Trinity Rd/ junc. with Cuckfield Rd	7.38	17.25
Brighton	Brighton College (Sutherland Road)	8.15	17.00

Route L Copthorne/Handcross (BC Minibus)			
Route	Stop	AM times	PM times
BUS 1			
Copthorne	Bus Stop A264 Dukes Head	7.00	18.05
Copthorne	Bus Stop A264 Copthorne Hotel	7.10	18.00
Pease Pottage	Pease Pottage Services	7.20	17.45
Brighton	Brighton College	8.15	17.00
BUS 2			
Handcross Village	Handcross Park Pre-Prep Car Park (entrance via High Beeches Lane)	7.27	17.35
Brighton	Brighton College (College Campus)	8.15	17.00

Route M Wivelsfield (BC Minibus)			
Route	Stop	AM times	PM times
Wivelsfield	South Road, Wivelsfield Green	7.00	18.00
Plumpton Green	The Plough Inn, Station Road	7.11	17.55
Plumpton	Plumpton Racecourse	7.16	17.50
Plumpton	The Half Moon Pub, Ditchling Road	7.24	17.43
Ditchling	The Bull Pub bus stop	7.36	17.39
Brighton	Brighton College (College Campus)	8.15	17.00

Route N Chichester – Weekly Boarders Mon am & Fri pm ONLY (BC Minibus)			
Route	Stop	AM times	PM times
Chichester	Sainsbury's Superstore	6.55	18.15
Fontwell	Fontwell Services, Arundel Road	7.03	18.10
Brighton	Brighton College (College Campus)	8.15	17.00

Route O Tunbridge Wells (BC Mini-bus) Weekly Boarders Mon am & Fri pm ONLY			
Route	Stop	AM times	PM times
Bus 1			
Tunbridge Wells	Sainsbury's Car Park Linden Park Road	7.00	18.00
Brighton	Brighton College	8.15	17.00
Bus 2 – Via Frant/Marks Cross			
Frant	Abergavenny Arms pub on A267	6.50	18.20
Marks Cross	The Marks Cross Inn	7.05	18.15
Brighton	Brighton College (College Campus)	8.15	17.00

Route P Clapham (Spirit Coaches) Weekly Boarders Monday am ONLY			
Route	Stop	AM times	PM times
Clapham, SW11	Broomwood Road	06.30	AM ONLY
Brighton	Brighton College (Sutherland Road)	8.15	AM ONLY

NB: This bus will run every Monday or on the first day of term if this falls on a different day.

Route Q Lewes (BC Minibus)			
Route	Stop	AM times	PM times
Phoenix Causeway	Bus stop east (am)/Bus stop west (pm)	7.30	17.50
Lewes	Sussex House, Lewes High Street	7.40	18.00
Lewes	Old Post Office (AM ONLY)	7.45	AM ONLY
Lewes	Pelham Arms	7.50	17.40
Brighton	Brighton College (College Campus)	8.15	17.00

Route R Surrey (Spirit Coaches) Weekly Boarders Monday am ONLY			
Route	Stop	AM times	PM times
Feltonfleet School	Byfleet Road Bus Stop	06.30	AM ONLY
Oxshott	Railway Station (bus stop before bridge)	06.45	AM ONLY
Brighton	Brighton College (College Campus)	08.15	AM ONLY

NB: This bus will run every Monday or on the first day of term if this falls on a different day.

Ticket Types & Pricing

Our **ticket prices** are set for each term and worked out for the whole year based on **full return usage of the bus**, which includes the cost of travel and administration to provide the service. The **ticket types and prices are fixed each year at a flat rate designed to secure a seat for return travel, regardless of journey distance.**

We do not offer tailored ‘per day’ ticket options or one-way tickets as this would put an additional burden on the admin team resulting in an increase in price; by keeping the prices fixed ensures the overall service continues to be efficient and cost effective.

Choose from the menu of ticket types below to suit your needs.

ANNUAL TICKETS	COST	TERMLY TICKETS	COST
5 Day – Monday to Friday	£1705	5 Day – Monday to Friday	£605
3 Day – Tuesday, Wednesday & Thursday	£1170	3 Day – Tuesday, Wednesday & Thursday	£420
2 Day – Monday and Friday	£780	2 Day – Monday and Friday	£285
Weekly Boarder – Monday AM and Friday PM	£595	Weekly Boarder – Monday AM and Friday PM	£220
Weekly Boarder – Monday AM ONLY (Clapham & Surrey)	£435	Weekly Boarder – Monday AM ONLY (Clapham & Surrey)	£155

Applying for a Seat on the Bus

Parents whose children already use school transport MUST complete an application form if they wish to retain their seat on a bus.

Application Process

- Please complete the online application form on the website and press ‘PROCEED.’ This will take you to the Payments Form – fill in the required details and make your payment with your credit/debit card
- Once you have completed this form press ‘PROCEED’
- ***Our bus service is very popular and some of our routes have limited spaces available***
- ***Please note that completion of the application form alone does not secure your seat. All tickets MUST be paid in advance of travel.***
- You will receive an email confirming your seat on your chosen route, **once all seats have been allocated.** Please keep this email for your records.
- Travel on the school bus is dependent on receipt of a signed and completed **Expectation for Behaviour on School Buses Contract.** This form will be included in your invitation to apply email, which you are required to complete and sign and return to the College before term commences.

Important Cancellation Policy - Half a term’s notice must be given to cancel either annual or termly tickets.

Emergency Contact Numbers

In the event of an emergency out of school hours (before 8.30am and after 6pm), contact Brighton College Security on 01273 704241.

For other general queries during school hours (8.30am – 6pm), please contact Brighton College Buses Team on 01273 704200 or email buses@brightoncollege.net

NB: Brighton College will alert parents in the event of any problems with buses due to unforeseen circumstances (heavy traffic/breakdowns etc) via the School Digital Communications system (iSams email/text).

Frequently Asked Questions

Q. Where do the buses drop-off/pick-up at Brighton College?

A. Routes B, C, D, E, G, J, K, P and S drop-off in Sutherland Road. This is also the pick-up point for the return journey. Routes A, F, H, I, L, M, N, O and Q drop-off and pick-up on the Senior School College Campus.

Q. My child is in the Prep School; will he/she be escorted from the bus to Walpole Road?

A. Yes. Pupils in years 4 and 5 **must** be accompanied by our Bus Monitors to and from the Prep School. Supervision for pupils in years 6, 7 and 8 is not compulsory, but parents can request this service when they make their seat application online.

Q. Can I buy a termly or annual ticket for one-way travel?

A. No. We do not offer one-way tickets. Ticket prices are fixed for the whole year based on full return usage of the bus, which includes the cost of travel and administration to provide the service.

Q. Can weekly boarders use any of the School Buses?

A. Yes. They can use any of the routes on a Weekly Boarders ticket for a Monday morning pick-up and a Friday evening drop-off.

Q. Can I buy a ticket on the bus for an ad-hoc journey if I have only bought either a three or 2-day ticket?

A. Yes. However, you can only do this if you give the buses team at least 24 hours' notice to check availability and to inform the driver of the change. [buses@brightoncollege.net]

Q. If my child does not use the bus for any reason, can I have a discount?

A. No. You are securing a seat on the bus for the duration of the ticket type you purchase, regardless of whether your child might not take the bus for any reason. This includes study leave during exams.

Q. If I buy a ticket and we decide to stop using the service, can I have a refund?

A. Yes. However, you must give half a term's notice to cancel either an annual or a termly ticket.

Q. Why do I have to pay the same for my ticket regardless of the length of my journey?

A. Ticket prices are set annually at a flat rate, based on the number of seats/expected demand/cost of running and administering the service.

Q. Do the Boarders buses [Clapham, Chichester, Tunbridge Wells & Surrey] run as normal if the first day of term does not fall on a Monday?

A. Yes. All boarders' buses will resume their normal service regardless of which day term begins.

Lost Property Policy – School Bus Service

Aim: To clarify the school's position regarding the care of personal items brought on to the school bus service by pupils and the procedures to be followed if personal items are left on buses.

The school and its bus partners cannot accept responsibility for loss or damage to the personal property of pupils.

To minimise the possibility of property being lost:

- a) All pupils and their parents are required to make sure that all items of clothing and equipment is labelled, where possible, so that lost property is returned to its owner as soon as possible.
- b) Pupils are required to make sure that all their personal property and any school property issued to them is kept safely on their person whilst they are travelling on school transport.
- c) If items are placed in the storage compartment beneath the coaches, pupils must remember to collect when they arrive at College in the morning and when they are dropped off in the evening.

Any items found on our **partner's buses (B&H, Mercury and RDH)** will, if retrieved by the driver, be placed on the next bus, for collection by the pupil at the next available opportunity. Smaller items left on external coaches retrieved by personnel other than the driver, will be processed and kept at their offices for 28 days or until claimed; after this time they will be given to charities.

Any items found on **Brighton College minibuses** will be stored in the College Lost Property Department, which is located in the basement of The Great Hall - down the steps adjacent to the Yeoh building. Any valuable items such as wallets, laptops or mobile phones will be kept in the Security Lodge. All unnamed/unclaimed lost property at the College is disposed of at the end of each term and given to charities, except for high value items, which are retained for the academic year.

Reporting a Loss

So that a search can be made, **report any items left on any bus to Main Reception, or to the Buses Department** via email - buses@brightoncollege.net as soon as possible, stating clearly which bus the item/s were left and which school run (am/pm) quoting the bus Route name e.g. *Lowood Route A*.

General

Parents are responsible for insuring their child's personal items. All parents are offered the opportunity to take out Personal Effects Insurance through the College. Should you wish to do so please contact accounts@brightoncollege.net